



Valued Connexion Customers,

The COVID-19 pandemic is a fast changing and dynamic situation and like you, we're monitoring the latest news and ordinances. During this time of uncertainty, we wanted to share with you some of the precautions we've taken and what you can expect from us.

Your Connexion team has been in the process of implementing many of the workforce best practices as recommended by OSHA and the CDC. These include:

- Most of our associates who can work from home will do so - those who cannot will be regularly disinfecting their workspaces and practicing proper hygiene protocols.
- Our service centers will remain open to accommodate any immediate pickup needs - all surface areas and contact points being wiped down with disinfectant on a regular basis.
- Additionally, we have asked our vendor representatives to suspend all visits to our facilities, for their safety as well as ours.
- Our outside sales representatives are available, but will be respectful of our customers' social distance policies and ensure they're practicing proper hygiene protocols.

Though many of us will be working from home, our salespeople and project managers like always, are available by phone, email, Skype or text. Rest assured that operations will continue; your orders will be processed, deliveries made, and jobsite services performed. Please remember that many of your daily inquiries; checking stock, order status and placing orders can be done online. Please contact our marketing team if you need to be set up with a login: [marketing@connexiones.com](mailto:marketing@connexiones.com)

We have put together a special web page dedicated to the COVID-19 pandemic with information, downloads and recommendations from the CDC, World Health Organization and OSHA: <https://www.connexiones.com/COVID19>

These are unprecedented times for us all - but we're still here for you. We will keep you updated throughout this health crisis as it pertains to any changes to our operations and in the meantime, stay calm, gather your news from trusted sources, wash your hands and remember, we're in this together.

Thank you,

A handwritten signature in black ink that reads "David Rosenstein".

David Rosenstein  
President & CEO



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